

Arts and Culture Commission of Contra Costa County

SUPPORTING ALL THE ARTS

Arts and Culture Commission of Contra Costa County 1025 Escobar Street, 4th Floor, Martinez, CA 94553 (510) 255-1582 staff@ac5.cccounty.us www.ac5.org

Monday January 4, 2021 MEETING AGENDA 5:30-7:30PM (US and Canada) ZOOM Invitation

Committee Chair: District 1: Silvia Ledezma Vice-Chair: At-Large-3: Joan D'Onofrio

Senior Commissioner: OPEN

Commissioners:

District 2: Beverly Kumar

District 3: OPEN

District 4: Elizabeth Wood X District 5: Tess Snook O'Riva X At-Large-1: Y'Anad Burrell X At-Large-2: Ben Miyaji At-Large-4: Lanita Mims X

*Alternate: Pearl Parmelee Cabrera

Commissioners Present: Committee Chair: District 1: Silvia Ledezma, At-Large-4: Lanita Mims, District 2: Beverly Kumar, Vice-Chair: At-Large-3: Joan D'Onofrio, At-Large-1: Y'Anad Burrell, At-Large-2: Ben Miyaji, and District 5: Tess Snook O'Riva.

Commissioners Absent: District 4: Elizabeth Wood and Alternate: Pearl Parmelee Cabrera.

Staff Present:

Senior Deputy County Administrator, County Administrative Office: Dennis Bozanich Senior Management Analyst, County Administrative Office: Monica Carlisle Contra Costa County Arts & Culture Commission Managing Director: Jenny Balisle

Guest/Visitors Present: Carolyn Considine and Jordan Fridie

Monday January 4, 2021 MEETING AGENDA 5:30-7:30PM (US and Canada) ZOOM Invitation

1. WELCOME/CALL TO ORDER/ROLL CALL/TIMEKEEPER: (3 minutes)

Meeting called to order and roll call by Chair Ledezma. Commissioner volunteers to be Timekeeper. Welcome new Commissioner At-Large-2 Ben Miyaji!

SUMMARY: Chair District 1 Silvia Ledezma calls meeting to order at 5:32 pm. Jordan Fridie assists with timekeeping.

2. PUBLIC COMMENT: (2 minutes)

Individuals who would like to address the Arts and Culture Commission of Contra Costa County on relevant matters not listed on the agenda may do so under Public Comment. Public comments cannot result in discussion/action at this meeting.

SUMMARY: No public comments or emails received.

3. ACTION ITEM: APPROVE NOVEMBER 2, 2020: (3 minutes)

Chair Ledezma leads discussion with Managing Director Jenny Balisle.

Action: Approve November 2, 2020 Minutes **Documents:** November 2, 2020 Minutes

^{*}Alternates assist with the achievement of quorum. The alternate may sit and vote for any absent member or a vacant seat.

DISCUSSION: Managing Director Jenny Balisle shares again that the Clerk of the Board Lauren Hull indicated that if a Commissioner doesn't stay entire meeting it must be noted in meeting minutes, especially if a vote is taken and an absent is recorded. Additionally, having a Commissioner leave in the middle of the meeting could have repercussions for the requirement of meeting a quorum. If at any point in the meeting someone leaves, it could cause problems if their departure causes the remaining members to constitute less than a quorum. This might need to be added to the bylaws to define attendance.

MOTION MADE: At-Large-4: Lanita Mims makes motion to approve November 2, 2020 Minutes.

MOTION SECONDED: Vice-Chair: At-Large-3: Joan D'Onofrio.

AYES: Committee Chair: District 1: Silvia Ledezma, At-Large-4: Lanita Mims, Vice-Chair: At-Large-3: Joan D'Onofrio, At-Large-1: Y'Anad Burrell, and District 5: Tess Snook O'Riva

NOES:

ABSENT: District 4: Elizabeth Wood and Alternate: Pearl Parmelee Cabrera. District 2:Beverly Kumar has

connection issues.

ABSTAIN: At-Large-2: Ben Miyaji **SUMMARY:** Motion passes.

4. ACTION ITEM: EXECUTIVE COMMITTEE: (3 minutes)

Chair Ledezma leads discussion.

Action: Commissioners elect a Senior Commissioner.

Documents: Commission By-Laws

DISCUSSION: Managing Director Jenny Balisle indicates that during November meeting District 5: Tess Snook O'Riva confirmed that At-Large-1: Y'Anad Burrell is the Senior Commissioner in terms of length on Commission. Recommendation is to follow by-laws and elect a Senior Commissioner:

"Senior Commissioner:

- 1. The Commissioner with the most service time on the Commission, excluding the Chair and Vice-Chair, is the Senior Commissioner.
- 2. In the absence of the Chair and Vice-Chair, the Senior Commissioner will assume the duties of the Chair until either the Chair or Vice-Chair returns, or a new Chair or Vice-Chair is appointed."

District 5: Tess Snook O'Riva indicates that she'll be resigning for the Arts and Culture Commission. As a result, she recommends that At-Large-1: Y'Anad Burrell become Senior Commissioner.

MOTION MADE: District 5: Tess Snook O'Riva makes motion for At-Large-1: Y'Anad Burrell to be Senior Commissioner.

MOTION SECONDED: District 2: Beverly Kumar

AYES: Committee Chair: District 1: Silvia Ledezma, At-Large-4: Lanita Mims, District 2: Beverly Kumar, Vice-Chair: At-Large-3: Joan D'Onofrio, At-Large-1: Y'Anad Burrell, and District 5: Tess Snook O'Riva **NOES:**

ABSENT: District 4: Elizabeth Wood and Alternate: Pearl Parmelee Cabrera

ABSTAIN:

SUMMARY: Motion passes.

5. BROWN ACT UPDATE: (5 minutes)

Senior Deputy County Administrator Dennis Bozanich leads discussion.

Documents: 2020 Brown Act Update

SUMMARY: Senior Deputy County Administrator Dennis Bozanich leads discussion on Brown Act Update including: Comments: *New Rules for Board Member's Use of Social Media, Threats of Litigation Must Be Included in the Agenda Packet,* and *A Return to Live Meetings.*

Senior Deputy County Administrator Dennis Bozanich recommends that commissioners have "Brown Act Buddies" on the same topic and meet with the same people. In addition, up to four (including yourself) can talk about an issue and not five. Brief discussions with more individuals are allowed but you cannot make decisions with a majority of members within the commission(emphasis on being brief). Also, never hit reply "all" in a conversation because that violates the Brown Act. Avoid a "serial meeting" and better to be more formal in communications. Conversation that is not within the jurisdiction is not allowed. Each agenda item should allow public comment option and action items have "roll call" votes. On social media, be aware of the Brown Act update and rules. There can be potential Criminal and Civil Penalty (DA can charge you) for violating the brown act (Fines/fees).

Senior Deputy County Administrator, County Administrative Office: Dennis Bozanich leaves after discussion ends.

6. DISTRICT 3 COMMISSIONER VACANCY (3 minutes)

Discussion led by Managing Director Jenny Balisle and shares update on District 3 Vacancy. Share Orientation Manual and documents in Google Drive. **At-Large Seats & Alternate Seat process:** Individuals are interviewed and nominated by the Arts & Culture Commission. After Commission makes recommendation, item goes to Family and Human Services Committee along with all applications that were received/reviewed by the Commission. This committee then nominates an applicant and item goes to the full Board of Supervisors for approval. **District Specific Seats:** Are recommended by the applicable District Supervisor and then approved by the Board of Supervisors.

Documents: Commissioner Orientation Manual

SUMMARY: On Nov. 4th and Dec. 2nd, Managing Director Jenny Balisle sent Constant Contact emails advertising District 3 opening (Bethel Island, Blackhawk, Byron, Diablo, Discovery Bay, Knightsen, Antioch, Brentwood, and Oakley). Managing Director Jenny Balisle has been in contact with Lea Castleberry (Deputy Chief of Staff for District 3 Supervisor Diane Burgis). This is a District Specific Seat and is recommended by District 3 Supervisor Diane Burgis then approved by the Board of Supervisors.

7. COMMITTEES and COMMISSIONERS (5 minutes)

Discussion led by Managing Director Jenny Balisle with Chair Ledezma. Identify existing committees (by-laws and signature programs) and Commissioners who serve.

Documents: Commission By-Laws and Commission Committees and Commissioner Orientation Manual **SUMMARY:** Managing Director Jenny Balisle requests that Commissioners confirm which committees exist and who serves on them. According to the by-laws: It's recommended that three Commissioners serve on the Communications Committee, Public Arts Committee, and Executive Committee. In addition, the by-laws recommend that Arts Recognition Awards Committee have two Commissioners. Managing Director Jenny Balisle recommends that Commissioners reference Commissioner Orientation Manual for current status. Present commissioners shared the committees they serve and are interested in. District 2: Beverly Kumar makes recommendation to acknowledge Commissioner activities vs. committees.

8. ANNUAL REPORT (4 minutes)

Managing Director Jenny Balisle leads discussion with Chair Ledezma.

Documents: 2020 Annual Report

SUMMARY: Managing Director Jenny Balisle shares 2020 Annual Report, accomplishments, and Google Drive.

9. LACOG (CARES ACT GRANT) and CAC GRANTS (7 minutes)

Discussion led by Managing Director Jenny Balisle. Discussion includes delayed process, commissioner pairing, outreach strategy, Zoom Town Hall, and Final Report guidelines. Share new CAC grants. **Documents:** LACOG Town Hall Format, Grantee & Commissioner Pairing, and CAC Grant Recommendations **SUMMARY:** On Nov. 12th, Managing Director Jenny Balisle sent Senior Deputy County Administrator Dennis Bozanich LACOG contracts with edits. On Dec. 9th, LACOG contracts sent to Senior Analyst Monica Carlisle. The granting period ends on January 31, 2021 and all funds must be dispensed by that date. Commissioner pairing and contracts have been delayed due to completion (and payment), limited staff, and grant period started August. 1,2020 and ends January 31, 2021. Managing Director's concern is that Thursday Jan. 14th is the LACOG Town Hall and Grantee Final Reports due on Monday Jan. 25th. LACOG Cares Act grant is the first for the Arts and Culture Commission and Contra Costa County. Managing Director Jenny Balisle indicates that this is a learning process and for the future factor in 2-3 months for contract creations, revisions, approvals, and payment schedule.

Managing Director Jenny Balisle shares contract steps:

- 1. Senior Deputy County Administrator Dennis Bozanich signs contract.
- 2. Contract is fully executed with all required signatures.
- 3. Once fully executed, grantee receives a copy of the final contract (with all signatures).
- 4. Grantee submits Form W-9 and Certificate of Insurance for general liability, automobile and workers compensation along with an "Additional Insured Endorsement Page" stating that the County is covered as additional insured.
- 5. CAO Analyst submits the insurance documents and the fully executed contract to County Risk Management for approval and issuance of an insurance clearance. (Auditor's will not pay any invoice without an insurance clearance.)
- 6. Grantee completes D-15 demand form.

7. D-15 form submitted to County Auditor's for payment. (It usually takes 3 weeks for the Auditor's to cut a check.)

8. Check sent in mail.

Managing Director recommends we apply for three CAC grants: Arts & Cultural Organizations General Operating Relief grant, JUMP StArts planning grant, and Impact Projects grant.

Arts & Cultural Organizations General Operating Relief grant: "With support from the California Arts Council, the Arts Commission of Contra Costa County will secure arts staff to support signature community programs that serve over 1.154 million residents. Since 1994, our mission is dedicated to preserving and celebrating our diverse cultural expression through communication, education, appreciation and collaboration."

JUMP StArts planning grant: "With support from the California Arts Council, the Arts and Culture Commission of Contra Costa County seeks a planning grant to develop an art project that serves the Office of Reentry & Justice and Juvenile Hall justice-involved youth. Three community workshops will identify a strategy, actions, and timeline for implementation."

Impact Projects grant: "With support from the California Arts Council, the Arts and Culture Commission of Contra Costa County seeks an Impact Projects grant for an Utility Box Art Program. Artists partner with local organizations to create a design responding to systemic racism, education, poverty, food insecurity, cultural/social justice and environmental sustainability in response to COVID-19."

10. ACTION ITEM: YOUTH ADVISOR (8 minutes)

Managing Director Jenny Balisle leads discussion with Commissioner Burrell and Commissioner Kumar. In November, commissioners voted that 2 Youth Advisors: one appointed (through commissioner recommendations then vote) and the other open-call process be incorporated into by-laws. This is similar to At-Large and District Commissioner appointing process. Discuss update, draft guidelines, and selection. **Action:** Confirm plan, edits, and timeline to finalize Youth Advisor.

Documents: 12-2-2020 AC5 By-Laws

DISCUSSION: Following the Arts and Culture Commission of Contra Costa County's November meeting recommendations, Commissioners were sent by-law edits on Nov. 17th. On Dec. 1st, final edits were sent to Senior Deputy County Administrator Dennis Bozanich. On Dec. 15th, Senior Deputy County Administrator Dennis Bozanich requested redlined and non-redlined by-laws version for County Counsel review. Next step is Family and Human Services Committee in January then to the Board of Supervisors in February. At-Large-1: Y'Anad Burrell makes recommendation that Carolynn Considine be first appointed Youth Advisor. District 2: Beverly Kumar to work with Managing Director and Committee Chair: District 1: Silvia Ledezma on Youth Advisor supporting documents such as "open call" and expectations.

MOTION MADE: At-Large-1: Y'Anad Burrell makes recommendation that Carolynn Considine be first appointed Youth Advisor and by-laws.

MOTION SECONDED: At-Large-4: Lanita Mims

AYES: Committee Chair: District 1: Silvia Ledezma, District 2: Beverly Kumar, District 2: Beverly Kumar, Vice-Chair: At-Large-3: Joan D'Onofrio, At-Large-1: Y'Anad Burrell, and District 5: Tess Snook O'Riva **NOES:**

ABSENT: District 4: Elizabeth Wood and Alternate: Pearl Parmelee Cabrera

ABSTAIN:

SUMMARY: Motion passes.

11. ACTION ITEM: FRIENDS OF AC5 AND FUNDING (10 minutes)

Discussion led by Managing Director Jenny Balisle with Chair Ledezma and Commissioner Wood. Confirm Friends of AC5 status (members). If functioning, identify communication process (who to contact) and how to make requests. If dissolved, discuss program partnerships and fundraising ideas.

Action: Friends of AC5 to provide status for February meeting.

Documents: None

DISCUSSION: Managing Director Jenny Balisle shared upcoming Poetry Out Loud and ABOUTFACE program asks. In the past Friends of AC5 provided Poetry Out Loud award cash prizes and assisted with ABOUTFACE. On February 11th, the Arts and Culture Commission of Contra Costa County will have a virtual county-level screening and award ceremony. This year's estimate POL award ask is \$1000: 1st Place Prize \$200; 2nd Place \$150, 3rd Place \$100, 3 Special Recognition Awards \$75; All Other Participants \$25. ABOUTFACE Veterans in the Arts California Arts Council grant not offered this upcoming cycle. Planning ahead for fundraising and communication to support the program will be needed with Friends of AC5. Managing Director recommends

a Friends of AC5 monthly report and/or commissioner fundraising subcommittee similar to Library Commission. In addition, Supervisors have discretionary funds in which we could propose funding asks.

District 5: Tess Snook O'Riva indicated that Friends of AC5 is still in existence, in transition, needs deeper conversation, and hasn't done any fundraising. At-Large-4: Lanita Mims, former Commissioner PJ Shelton, and another individual are on the committee. Committee Chair: District 1: Silvia Ledezma to put Friends of AC5 status for February meeting and that District 5: Tess Snook O'Riva can be a contact also in the future. No vote needed.

12. VIA GRANT UPDATE: (6 minutes)

Commissioner D'Onofrio leads discussion with Managing Director Jenny Balisle including workshop participant status, program highlights, and funding.

Documents: ABOUTFACE flyer

SUMMARY: Managing Director Jenny Balisle ABOUTFACE Veterans in the Arts California Arts Council grant not offered this upcoming cycle. Recommendation is to vet fundraising plan with Friends of AC5. In addition, apply for CAC Arts & Cultural Organizations General Operating Relief grant to offset some personal costs. ABOUTFACE January workshops start with full participation and waitlist. Vice-Chair: At-Large-3: Joan D'Onofrio shares praises and accomplishments. Committee Chair: District 1: Silvia Ledezma states her outreach activity resulted in East and West Contra Costa County upcoming workshop participation.

13. POETRY OUT LOUD: (5 minutes)

Managing Director Jenny Balisle provides update including upcoming deadlines, events, and bios.

Documents: POL Information and Timeline

SUMMARY: Managing Director Jenny Balisle shares that on February 11th, the Arts and Culture Commission of Contra Costa County will have a virtual county-level screening and award ceremony. The POL team consists of Donté Clark (Poetry Out Loud Coordinator), Brennan DeFrisco (Poetry Out Loud Student Coach and Assistant Coordinator), and Antonio Tamayo (Poetry Out Loud Digital Content and Technical Assistant). Currently, we have at least 10 schools participating.

14. ACTION ITEM: ARTS RECOGNITION AWARDS: (8 minutes)

Commissioner Wood leads discussion highlighting new categories for discussion.

Action: Confirm new categories.

Documents: New Recommended Categories

DISCUSSION: Discussion tabled for next month when District 4: Elizabeth Wood is able to attend. She'll share new Art Recognition Awards categories and next steps in the signature program.

- 5 Major Awards for Adults or Organizations/Companies:
- 1. Lifetime Achievement Award
- 2. Outstanding Contribution to the Arts
- 3. Arts Education Award
- 4. Philanthropy in the Arts Award
- 5. Arts Leadership Award
- 3 Young Arts Awards (Ages 13-21):
- 1. Young Arts Award in Music/Dance/Theatre
- 2. Young Arts Award in Visual Arts
- 3. Young Arts Award in Arts Leadership

15. ARTS CAFES UPDATE: (10 minutes)

Commissioner Burrell provides update with Managing Director Jenny Balisle on Virtual Art Cafes. Carolyn Considine to discuss latest project, collaboration, and outreach.

Documents: None

SUMMARY: Carolyn Considine shares latest youth engaged project (including video), collaboration, and outreach with Commissioners. Considine: "Project We' is a student collaborative art effort designed to show how people can join together for a common cause and create a beautiful piece of art ('We not me' mentality) In partnership with 8 talented youth artists, as well as Lafayette gallery owner Jennifer Perlmutter, we spent an afternoon painting on a 10' by 8' sized canvas using a wide range of painting tools - including brooms! 'Project We' was shown on the local news in November as well as written up in the *Lamorinda Times*. We filmed the making of this artwork, including interviews of the artists, and will have a short video ready to share on social media (and other channels) soon." District 2: Beverly Kumar indicated how Carolyn Considine has tapped into an outlet and captured something very special (a champion of the arts). In addition, said

thanks to Carolyn's extensive outreach to additional organizations (including 27 high schools). At-Large-1: Y'Anad Burrell hasn't seen anything like this in Commission history and was very impressed how this contribution celebrated diversity.

16. ART PASSAGES: (5 minutes)

 $Chair\ Ledezma\ leads\ discussion\ with\ Managing\ Director\ Jenny\ Balisle.\ Share\ future\ exhibition\ concepts.$

Documents: Art Passages Exhibitions and Ideas

SUMMARY: Chair Ledezma leads discussion with Managing Director Jenny Balisle discussing next two new Administration Building exhibitions once pandemic restrictions are lifted. Future Exhibitions: ABOUTFACE portraits and Rebeca Garcia-González (http://garcia-gonzalez.com/) paintings and *Art from Marsh Creek* featuring inmate artworks from Marsh Creek Detention Facility.

17. CULTURE PLANNING COMMITTEE REPORT: (5 minutes)

Chair Ledezma leads discussion with Commissioner Burrell and Managing Director Jenny Balisle. Senior Deputy County Administrator requests *Mission Goals, Principle, & Work Plan* draft completion 1st quarter. Check subcommittee status to complete task.

Documents: CP Mission, Goals, Principles, & Work Plan

SUMMARY: Senior Deputy County Administrator Dennis Bozanich requested that the Cultural Plan subcommittee leads and creates a work plan for the Cultural Plan (create a plan for the plan). The Cultural Plan Work Plan must include: mission, goals, and principles. Deadline would be 1st quarter draft with June completion. Managing Director recommends that Cultural Plan subcommittee meet monthly to complete ask.

At-Large-1: Y'Anad Burrell indicated that the Culture Planning subcommittee will meet monthly 4:30pm (before Commission meeting) to "create a plan for the Cultural Plan." The subcommittee has six months to come to consensus along with create mission goals and plan. At-Large-2: Ben Miyaji indicated that the subcommittee meeting was good starting point and next step is to do research along with homework. Committee Chair: District 1: Silvia Ledezma indicated that the subcommittee did brainstorming and what will work such as a Cultural Plan or Cultural District that will "fit" in Contra Costa County.

18. COMMISSIONER REPORTS: (8 minutes)

Chair Ledezma leads discussion. Commissioners provide (written or oral) reports on community events and outreach by sending monthly reports.

Documents: Submit to Managing Director to be included in January Minutes

SUMMARY:

Committee Chair: District 1: Silvia Ledezma worked on ABOUTFACE advocating for West Contra Costa County Veterans. In addition, she took a drawing class resulting in a beautiful artwork.

Vice-Chair: At-Large-3: Joan D'Onofrio has been working through the Rotary Club with art competitions throughout the world featuring high school students.

District 2: Beverly Kumar will speak during Agenda #19.

District 4: Elizabeth Wood: N/A

District 5: Tess Snook O'Riva will be resigning from the Arts Commission but not leaving Friends of AC5.

At-Large-1: Y'Anad Burrell signed off online intentionally and practiced self-care. She analyzed the LACOG grants and shared how the same organizations get funding along with height of the conversation and toxicity as the reasoning. She stressed looking beyond the scores and can we add another perspective to evaluate grants. In addition, she expressed interest in a COVID-19 healing Arts Café.

At-Large-2: Ben Miyaji: Attended meetings and admires all the great things the Commission does.

At-Large-4: Lanita Mims: Went to Delta Arts Gallery to inquire on how to hang art. In addition, she's hosting music listening parties including one based on Kwanzaa.

Alternate: Pearl Parmelee Cabrera: N/A

19. COMMISSION 2021 TOP GOALS (10 minutes)

Commissioner Kumar leads discussion with Chair Ledezma Managing Director Jenny Balisle. Create a Google doc. Managing Director's shares annual budget recommendation and CAC RES (grant app. requirement).

Documents: Draft Arts Commission RES & Work Plan

SUMMARY:

Committee Chair: District 1: Silvia Ledezma takes it seriously in how to engage and is willing to check in. **Vice-Chair: At-Large-3:** Joan D'Onofrio

District 2: Beverly Kumar: Discusses how 2021 top goals align with our mission for CCC. Perhaps it takes the form of a theme for the Commission. What does culture mean to the commission on a county/commission level? Identifying this goal is an opportunity for culture to be an equal part and how does equity inform this. Time to open up, move forward, and lead by example. Suggestion is "getting to know" one another while still

following the Brown Act outside of usual protocol. District 2: Beverly Kumar requests to have the conversation ironed out and requested to be on the February agenda.

District 4: Elizabeth Wood N/A

District 5: Tess Snook O'Riva

At-Large-1: Y'Anad Burrell: How do we get to know each another is a powerful topic. Let's jump on as a commission as a more fluid discussion develops.

At-Large-2: Ben Miyaji

At-Large-4: Lanita Mims: Agrees with Kumar and Burrell.

Alternate: Pearl Parmelee Cabrera N/A

20. MANAGING DIRECTOR REPORT: (3 minutes)

Discussion led by Managing Director Jenny Balisle. **Documents:** Balisle MD Report January 2021

SUMMARY: Managing Director Jenny Balisle shared two month's work, outreach, and advocacy.

Reference Balisle MD Report January 2021.

21. NEXT MEETING AGENDA ITEM REQUESTS (2 minutes)

Chair Ledezma leads discussion.

Documents: None **SUMMARY**:

Committee Chair: District 1: Silvia Ledezma requests Friends of AC5.

Vice-Chair: At-Large-3: Joan D'Onofrio

District 2: Beverly Kumar recommends to review culture, equity, and the mission statement. In addition, meet to discuss how the goals are currently impacting and working in the community.

Director Jenny Balisle asks to define Agenda #19 request.

District 2: Beverly Kumar responds:

- Start with defining culture and equity.
- Review the mission statement
- Give examples of how current projects meet goals of the statement
- Impact of projects on the community

District 4: Elizabeth Wood District 5: Tess Snook O'Riva At-Large-1: Y'Anad Burrell At-Large-2: Ben Miyaji At-Large-4: Lanita Mims

Alternate: Pearl Parmelee Cabrera

22. FOLLOW-UP ITEMS (3 minutes)

Managing Director leads discussion and confirms follow-up tasks and commissioner tasks.

Documents: None **SUMMARY:** None

Committee Chair: District 1: Silvia Ledezma Vice-Chair: At-Large-3: Joan D'Onofrio

District 2: Beverly Kumar District 4: Elizabeth Wood District 5: Tess Snook O'Riva At-Large-1: Y'Anad Burrell At-Large-2: Ben Miyaji At-Large-4: Lanita Mims

Alternate: Pearl Parmelee Cabrera

23. ANNOUNCEMENTS (2 minutes)

Commissioners share District art announcements, opportunities, or events.

Documents: None **SUMMARY:** None

Committee Chair: District 1: Silvia Ledezma Vice-Chair: At-Large-3: Joan D'Onofrio

District 2: Beverly Kumar District 4: Elizabeth Wood District 5: Tess Snook O'Riva At-Large-1: Y'Anad Burrell At-Large-2: Ben Miyaji At-Large-4: Lanita Mims

Alternate: Pearl Parmelee Cabrera

24. ADJOURN:

SUMMARY: Chair District 1 Silvia Ledezma adjourned meeting at 7:31 pm.

NEXT MEETING: Monday February 1, 2021